

本语言知识、句式的总结,平时能多熟记参考作文中的优美词句,同学们将比较容易在写作过程中有效地提取相关信息。笔者还是以2010年基础写作为例,说明自己的看法(题目略)。

根据已划分好的信息点,用五个句子翻译如下。

第1句: Our country has begun to carry out the policy that prevents smoking in public buildings since January 1st, 2011. 本句采用了定语从句,先行词为 policy,在从句中充当主语。考虑到 since 引导的时间状语从句,主句的谓语使用现在完成时态。

第2句: The main aim is to make every public rooms have no smoke by posting the sign of preventing smoking. 此句采用常见句式 The goal/aim/purpose is/was to..., 由不定式短语作表语。

第3句: There are 350 million people smoking recently, in which the male hold 75 percent and the female hold 25 percent. 本句数据较多,用了非限制性定语从句,利用 in which 引

导起补充说明作用的非限制性定语从句。

第4句: Because of these smokers, about 540 million non-smokers are influenced. 此句用了 because of 引导的原因状语起承上启下的作用。

第5句: Worse still, more than 100 thousand people per year die because of the second-smoke. 此句用 worse still 短语作为过渡,用简单句式点出最后一个信息内容。

分析总结五个句子能简单明了、流畅地表达出题目罗列的重要信息点,符合英语表达的习惯,效果显著。

步骤四: 注重使用适当的过渡词,以使行文连贯。

基础写作评分标准中包括语言的连贯性,总分2分。笔者认为不可小看这2分,其实使用适当的过渡词能使文章内容连贯,结构紧凑,提升文章的评分档次。笔者进行了过渡词常见用法的归纳总结如下表。

使用场合	过渡词常见用法的归纳总结	经典例句
表起始	first of all, according to, in my opinion, as far as I am concerned, as far as I know, as for me	1. As far as I'm concerned , everyone is happy about the new arrangement of this activity.
表递进	besides, what's more, what's worse, furthermore, in addition to	2. People may also choose to work in a team, where they can learn from each other and help each other. Besides/ Furthermore/ Moreover/ What's more , they may work out better ways to get work done by discussion.
表并列	also, as well (as), or, either... or, neither... nor, not only... but also, both... and...	3. There are many advantages of smiling. It can not only make us happy, but also please others.
表因果	therefore, thanks to, as a result (of), because of, due to, owing to	4. Li Ming used to be a healthy boy, but over a year ago, he got into the habit of eating a lot of junk food and snacks. Besides , he spent a lot of time lying on the sofa, watching TV, and did little exercise. As a result , he put on so much weight that he found it difficult to climb the stairs.
表强调	above all, indeed, surely, certainly, of course, at least, obviously	5. In some large American city schools, as many as 20-40% of the students are absent each day. There are two major reasons for such absences: one is sickness, and the other is truancy (旷课).
表解释	that is to say, in other words, believe it or not, to tell you the truth	6. I think it is a kind or win-win activity. For one thing , I can help take care of the children. For another thing , I can improve my English, make more friends, and enrich my life during the summer vacation.
表比较	just as, just like, in the same way, similarly, instead	7. One can keep fit in the following ways. Firstly , one should keep a balanced diet. Secondly , one is to exercise regularly. Thirdly , one is to get rid of bad habits, such as drinking and smoking. And last but not least , make sure to be always in a good mood.
表空间	on the left/right, to the left/right of, on one side of... on the other side of..., at the foot/top/end of, in the middle/center of	8. Take Beijing for example/as an example , it is one of the oldest cities in the world.
表时间	at first, in the beginning, next, then, later, about two months later, after a while, soon, soon after that, after that, afterwards, since then, meanwhile, in the end, at last, finally, for the first time, the next moment, up to now, before long, from then on, sooner or later	9. In short , let's greet every day with a smile.
表转折或对比	however, on the other hand, on the contrary, in spite of, after all, in fact, as a matter of fact	
表列举	for one thing... and for another (thing); first (ly), second (ly), third (ly), finally/ last but not least (最后但同等重要的)	
表举例	for example/instance, take... for example, such as, as follows, and so on	
表总结	in short, in a word, in conclusion, in brief, generally speaking, to sum up, all in all	

步骤五: 细致检查, 注意表达的准确性。

最后一步再次浏览全文, 特别检查信息点的完整性, 表达的准确性, 尤其关注细节问题, 如拼写是否正确, 主语与谓语是否保持一致等问题。这里笔者特别提醒各位考生, 如果发现确实有需要修改之处, 请把错误之处用一斜线划掉, 在旁边写

上正确表达, 这样可以保证卷面的清晰。当然, 如能形成较好的写作习惯, 做到全篇下来无一处更改, 字迹工整清楚, 更是理想, 这就需要大家在平时训练中三思而后行, 做到准确表达。

即时训练

(一)